



Purabi General Insurance Company Limited

পূরবী জেনারেল ইন্স্যুরেন্স কোম্পানী লিমিটেড

Head Office: Sandhani Life Tower (2nd Floor), 34 Bangla Motor, Dhaka-1000.

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Notice of the 35th Annual General Meeting (AGM).

Notice is hereby given that the 35th Annual General Meeting (AGM) of the Shareholders of Purabi General Insurance Company Limited will be held on Sunday, **September 03, 2023 at 11:00 a.m.** The AGM will be held virtually by using Digital Platform through the link <https://purabigen2023.digitalagmbd.net> to transact the following businesses:

AGENDA

1. To receive, consider and adopt the audited Financial Statements of the Company for the year ended 31st December 2022 and the Directors Report and the Auditors report thereon.
2. To approve Dividend for the year ended 31st December 2022 as recommended by the Board of Directors.
3. To elect Directors in terms of the relevant provision of Articles of Association.
4. To appoint the Statutory Auditors for the year 2023 and to fix their remuneration.
5. To appoint Compliance Auditors for the year 2023 and to fix their remuneration.
6. To approve appointment of new independent Director.

By order of the Board of Directors

Dated: August 13, 2023

(Sohag Talkder)

Company Secretary

Notes:

1. Monday, 10th July 2023 was the "Record Date" for entitlement of 7% Cash Dividend and 06 August 2023 was the "Record Date" for 3% Stock dividend for the year 2022. The Shareholders, whose names will appear in the Depository (CDBL) Register on that date, shall be entitled to participate in the 35th AGM through digital platform.
2. Pursuant to the Bangladesh Securities and Exchange Commission's (BSEC) Directive No, SEC/SRMIC/94-231/91 dated March 31, 2021, the AGM will be held through digital platform.
3. As per Bangladesh Securities and Exchange Commission Notification no. SEC/CMRRCD/2006-158/208/Admin/81 dated 20th June 2018 the Soft Copy of the Annual Report 2022 will be sent to the email addresses of the Members available in their BO Accounts maintained with the Depository. The Soft copy of the Annual Report 2022 will also be available in the company website at www.purabiinsurance.org.
4. A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote instead, duly filled Proxy Form must be sent through email to the Share Dept at least 72 hours before commencement of the AGM at Email: purabiinsurance.sharedept@gmail.com or cs@purabiinsurance.org
5. If, needed, Shareholders can cast their vote through online (real time) or e-voting starting from 24 hours before the AGM and voting option will remain open till the closure of AGM.
6. Shareholders are requested to join the virtual AGM through the link <https://purabigen2023.digitalagmbd.net> for any IT related guidance and help with login process. The respected members may contact at +8801717-466920.
7. The shareholders will be able to submit their question/comments electronically before 24 (twenty-four) hours of commencement of the AGM through the AGM link and also can email to cs@purabiinsurance.org, for logging into the AGM link, the Members need to put their 16-digit Beneficiary Owners (BO) Account Number.