



Purabi General Insurance Company Limited

পূরবী জেনারেল ইন্স্যুরেন্স কোম্পানী লিমিটেড

Head Office: Sandhani Life Tower (2nd Floor), 34 Bangla Motor, Dhaka-1000.

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Notice of the 36th Annual General Meeting (AGM).

Notice is hereby given that the 36th Annual General Meeting (AGM) of the Shareholders of Purabi General Insurance Company Limited will be held on Sunday, **September 01, 2024 at 12:00 p.m.** The AGM will be held virtually by using Digital Platform through the link <https://purabigen2024.digitalagmbd.net> to transact the following businesses:

AGENDA

1. To receive, consider and adopt the audited Financial Statements of the Company for the year ended 31st December 2023 and the Directors Report and the Auditors report thereon.
2. To approve Dividend for the year ended 31st December 2023 as recommended by the Board of Directors.
3. To elect/re-elect of Directors as per the Articles of Association of the Company.
4. To appoint the Statutory Auditors for the year 2024 and to fix their remuneration.
5. To appoint Compliance Auditors as per Bangladesh Securities & Exchange Commission's Corporate Governance Guideline for the year 2024 and fix their remuneration.
6. To appoint Compliance Auditors as per Insurance Development & Regulatory Authority's Corporate Governance Guideline for the year 2024 and fix their remuneration.

By order of the Board of Directors

(Sohag Talukder)

Company Secretary

Dated: August 11, 2024

Notes:

1. Tuesday, 25th June 2024 was the "Record Date" for entitlement of 10% Cash Dividend for the year 2023. The Shareholders, whose names will appear in the Depository (CDBL) Register on that date, shall be entitled to participate in the 36th AGM through digital platform.
2. Pursuant to the Bangladesh Securities and Exchange Commission's (BSEC) Directive No, BSEC/ICAD/SRIC/2024/318/87 dated March 27, 2024, the AGM will be held through digital platform.
3. As per Bangladesh Securities and Exchange Commission Notification no. SEC/CMRRCD/2006-158/208/Admin/81 dated 20th June 2018 the Soft Copy of the Annual Report 2023 will be sent to the email addresses of the Members available in their BO Accounts maintained with the Depository. The Soft copy of the Annual Report 2023 will also be available in the company website at www.purabiinsurance.org.
4. A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote instead, duly filled Proxy Form must be sent through email to the Share Department at least 72 hours before commencement of the AGM at Email: purabiinsurance.sharedept@gmail.com or cs@purabiinsurance.org
5. If, needed, Shareholders can cast their vote through online (real time) or e-voting starting from 24 hours before the AGM and voting option will remain open till the closure of AGM.
6. Shareholders are requested to join the virtual AGM through the link <https://purabigen2024.digitalagmbd.net> for any IT related guidance and help with login process. The respected members may contact at +8801511-666636.
7. The shareholders will be able to submit their question/comments electronically before 24 (twenty-four) hours of commencement of the AGM through the AGM link & also can email to cs@purabiinsurance.org, for logging into the AGM link, the Members need to put their 16-digit Beneficiary Owners (BO) Account Number.